

Breasia Growe

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EDUCATION

Tulane University, School of Liberal Arts

Bachelor of Arts in Communications, Minor in English

GPA: 3.4 | Honors: Dean's List (Spring 2025, Spring 2026)

Relevant Coursework: Cross-Cultural Analysis (COMM 3140), Digital Civic Engagement (SLAM 3919), Expository Writing (ENLS 3630)

New Orleans, LA
Expected May 2027

RELEVANT EXPERIENCE

Fair Maiden Services

Grant Writing Intern

Remote
June 2026 - Present

- Research grant opportunities aligned with organizational priorities and maintain organized funding prospect information to support future applications.
- Draft, revise, and proofread grant proposal materials, adapting program narratives to funder requirements and updated organizational priorities.
- Organize application questions, identify missing information, and coordinate with the supervisor to strengthen measurable outcomes and prepare submission-ready materials.
- Review funder guidelines and online application requirements, flagging supporting documents and follow-up information needed before submission.

Tulane University Office of Undergraduate Admissions

Administrative Aide

New Orleans, LA
August 2023 - December 2023

- Organized inventory of 500+ Tulane merchandise items and 200 admissions materials for weekly campus tours and university events serving 100+ visitors.
- Uploaded information for 300+ high school registrants into Slate.org and supported timely follow-up by the admissions team.
- Supported staff with event preparation, office coordination, mail distribution, and campus errands to maintain efficient operations.

Audubon Aquarium of the Americas

Gift Shop Associate

New Orleans, LA
July 2022 - August 2022

- Managed point-of-sale operations for 300+ daily transactions and resolved guest concerns promptly in a high-volume retail environment.
- Organized and restocked 1,000+ merchandise items weekly while maintaining clean, visually appealing displays and storage areas.
- Encouraged visitor donations and supported engagement with the Aquarium's conservation mission.

SKILLS

Writing & Research: Grant research, Proposal drafting, Editing, Proofreading, Research synthesis

Technical Skills: Microsoft Office Suite (Outlook, Word, Excel, PowerPoint), Google Workspace

Professional Skills: Client communication, Organization, Teamwork, Problem-solving

Interests: Writing poetry, Solving puzzles, Playing strategy games, Recreational volleyball